



FOREST PRESERVE DISTRICT OF COOK COUNTY BOARD OF COMMISSIONERS

FINANCE AGENDA

Tuesday, October 7, 2014

10:00 AM

**Cook County Building, Board Room, Rm. 569
118 North Clark, Chicago, IL 60602**

PUBLIC TESTIMONY

According to the Forest Preserve District of Cook County Board's Rules of Organization and Procedure, Section 1-4-30, public testimony will be permitted at regular and special meetings of the Board and at committee meetings of the Board. Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

COMMITTEE REPORT

14-0504

Committee Name: Finance Subcommittee on Workers' Compensation

Committee Date: October 7, 2014

Workers' Compensation Claims approved Fiscal Year 2014 to Present: \$314,145.68

Lien Recovery approved Fiscal Year 2014 to Present: \$25,000.00

Workers' Compensation Claims to be Approved: \$62,890.85

***For details on payment approvals refer to the Workers' Compensation Subcommittee Report for 10/7/14.**

DISBURSEMENTS

14-0465

Department(s): Resource Management

Action: Authorization to disburse payments over \$150,000.00

Payee: Clauss Brothers, Streamwood, Illinois

Good(s) or Service(s): Tree planting and landscaping services

Fiscal Impact: \$196,635.59

Accounts: Emerald Ash Borer Tree Planting, 09-6753

Contract Number(s): 12-31-105

Summary: This contract provides for tree planting and landscape services throughout the Preserves

14-0469

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Plata Corporation, Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$190,899.14

Accounts: 25-6710 Building Account

Contract Number(s): 13-80-01-G3R3

Summary: North Police Headquarters, Highland Woods Golf Course, Crabtree Nature Center, Deer Grove Sub-Division Headquarters and Northwest Resource Management Headquarters.

14-0470

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Cornerstone Contracting, Inc., Elk Grove Village, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$1,046,989.53

Accounts: 25-6730 Camp Account

Contract Number(s): 13-80-03-006-C

Summary: Camp Bull Frog/Maple Lake Development

14-0471

Department(s): Planning & Development

Action: Disbursement Approval for Payment Applications # 2 & 3

Payee: AGAE Contractors, Inc., Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$158,072.52

Accounts: 25-6710 Building Account

Contract Number(s): 13-80-01-G4R1

Summary: Life Safety, ADA, Locker Room Upgrades & Roof Replacement at Thorn Creek Maintenance H.Q., Calumet Maintenance H.Q., Tinley Creek Canine Center, Tinley Creek Resource Management H.Q. and River Oaks Golf Course

14-0475

Department(s): Resource Management

Action: Request to disburse payment

Payee: Friends of the Forest Preserves, Chicago, Illinois

Good(s) or Service(s): Chicago Conservation Leadership Corps (CCLC) internship program, Summer 2014

Fiscal Impact: \$200,000.00

Accounts: Intern Programs 09-6758, Habitat Restoration 09-6750

Contract Number(s): 13-31-118

Summary: The CCLC program is a six week internship that engaged 60 youth and 18 leaders in hands-on restoration and ecologically based educational activities throughout the Forest Preserves. Friends of the Forest Preserves and their partner the Student Conservation Association worked with District staff at several host sites to promote stewardship of natural lands by the next generation of conservation leaders.

BID RECOMMENDATIONS

14-0464

Presented by: ARNOLD RANDALL, General Superintendent

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Pizzo and Associates, Leland, Illinois.

Reason: Contract #14-31-116 consists of invasive brush removal for ecological management on sixty-one (61) acres at Swallow Cliff Woods in the Palos Preserve.

Bid Opening Date: 8/27/2014

Bid Results:

1. Pizzo and Associates	\$52,316.13
2. Homer Tree Service	\$144,999.99
3. Trees R Us	\$182,000.00

Estimated Fiscal Impact: \$52,316.13

Contract Period: Twenty-Four (24) months from notice to proceed.

Account Name/Number: Habitat Restoration, 10-6750

District(s): 17

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

14-0466

Presented by: ARNOLD RANDALL, General Superintendent

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Trees R Us, Wauconda, Illinois

Reason: Contract #14-31-113 consists of the removal, topping or pruning of two thousand and thirty-nine trees (2,039), which includes thirty-three (33) that require stumping, six (6) that require pruning, and seven (7) additional stumps (due mostly to the impacts of Emerald Ash Borer), in accordance with the Preserves specifications in Region 4, Skokie Division. Trees R Us was the lowest responsible bidder of the four (4) bidders.

Bid Opening Date: 9/24/2014

Bid Results:

1. Trees R Us	\$247,680.00
2. Pizzo & Associates	\$312,250.00
3. GroundsKeeper Landscape	\$424,000.00
4. Homer Tree Service	\$596,558.00

Estimated Fiscal Impact: \$247,680.00

Contract Period: Ninety (90) working days from the issuance of notice to proceed

Account Name/Number: Vegetation Management, 09-914-6754

District(s): 13 and 14

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

14-0467

Presented by: ARNOLD RANDALL, General Superintendent

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Vega Tree Service, Northlake, Illinois

Reason: Contract #14-31-118 consists of the removal, topping or pruning of three thousand seven hundred and sixty-four trees (3,764), which includes thirty-five (35) that require pruning (due mostly to the impacts of Emerald Ash Borer), in accordance with the Preserves specifications in Region 4, Skokie Division. Vega Tree Service was the lowest responsible bidder of the four (4) bidders.

Bid Opening Date: 9/24/2014

Bid Results:

1. Vega Tree Service	\$333,750.00
2. Groundskeeper Landscape	\$459,000.00
3. Trees R Us	\$466,736.00
4. Homer Tree Service	\$531,990.00

Estimated Fiscal Impact: \$333,750.00

Contract Period: Ninety (90) working days from the issuance of notice to proceed

Account Name/Number: EAB Tree Removal, 09-914-6756, EAB Tree Removal, 09-914-6756 and Habitat Restoration, 09-914-6750

District(s): 13 and 14

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

REVENUE REPORT

14-0479

Department: Finance & Administration

Request: Receive and File

Report Title: Corporate Fund Analysis of Revenue & Expenses

Report Period: 8/1/2014 - 8/31/2014

Summary: Detailed Fund Analysis Report for August 2014.

Forest Preserve District of Cook County
Corporate Fund Analysis of Revenue and Expenses
As of August 31, 2014

REVENUES	2013 Budget	2014 Budget	Aug-13 Year-to-Date Actuals	Aug-14 Year-to-Date Actuals	Year-to- Year Current Month Difference	Year-to-Date % of Total Budget
Property Taxes	45,307,302	46,731,677	37,492,041	43,735,030	6,242,989	94%
Personal Property Taxes	834,100	2,992,351	965,861	2,282,963	1,317,102	76%
Golf	990,000	990,000	195,080	200,205	5,125	20%
Concessions	200,000	220,000	122,579	129,668	7,089	59%
License Agreements	1,400,000	678,800	1,050,090	653,483	(396,607)	96%
Land Use Fees	250,000	257,500	234,856	154,284	(80,572)	60%
Winter Sports	15,000	15,000	5,450	44,360	38,910	296%
Equestrian Licenses	40,000	40,000	46,479	44,450	(2,029)	111%
Miscellaneous Income	100,000	100,000	117,865	99,524	(18,341)	100%
Picnic Permit Fees	890,000	950,000	955,951	1,002,283	46,332	106%
Pool Fees	400,000	420,000	409,564	398,963	(10,601)	95%
Fines	320,000	336,000	218,195	176,672	(41,523)	53%
Interest	150,000	100,000	23,874	22,877	(997)	23%
Intergovernmental Sources	-	250,000	-	-	-	0%
Fund Balance Contribution	1,945,323	3,495,819	-	-	-	0%
TOTALS	52,841,725	57,577,147	41,837,886	48,944,762	7,106,876	85%

EXPENDITURES	2013 Budget	2014 Budget	Aug-13 Year-to-Date Actuals	Aug-14 Year-to-Date Actuals	Year-to- Year Current Month Difference	Year-to-Date % of Total Budget
General Office	1,884,258	1,885,026	1,082,422	972,518	(109,904)	52%
Finance & Administration	2,054,581	1,894,484	977,293	1,117,193	139,901	59%
Human Resources	585,246	562,261	265,207	329,065	63,857	59%
Resource Management	7,653,505	4,245,885	3,933,109	2,661,958	(1,271,151)	63%
Conservation & Experiential Pr.	-	4,482,385	-	2,668,779	2,668,779	60%
Landscape Maintenance	10,504,913	9,956,507	5,001,856	5,939,637	937,781	60%
Facility & Fleet	9,203,145	9,107,556	3,944,314	4,730,054	785,741	52%
Resident Watchmen	250,000	257,500	66,233	11,738	(54,495)	5%
Permits, Concessions and Volunteer	3,046,935	1,739,578	1,304,553	1,156,068	(148,485)	66%
Law Enforcement	9,514,640	9,250,533	4,480,723	5,294,359	813,636	57%
Legal Department	1,365,971	1,302,257	681,562	740,862	59,300	57%
Planning & Development	1,813,531	1,805,991	974,019	1,116,405	142,385	62%
District-Wide Services	3,415,000	4,537,184	1,338,566	1,222,053	(116,513)	27%
Transfer Out of Corporate Fund	1,550,000	6,550,000	-	-	-	0%
TOTALS	52,841,725	57,577,147	24,049,856	27,960,690	3,910,833	49%